

To: Each member of the elected Parish Council, North Lincolnshire Ferry Ward Councillors, Parish Noticeboard

You are hereby invited to attend the Meeting of South Killingholme Parish Council which will be held on Monday 3rd November 2025, commencing at 6.30pm at the Community Centre, Moat Lane, Sth. Killingholme.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing. This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items raised that relate to an agenda item will be discussed by Councillors at the relevant point; the public should note that decisions not on the agenda are unable to be resolved by the council until the following meeting if the council agree them as future agenda items in this meeting.

Yours faithfully

Hannah Hepworth

Dated: 29/10/2025

AGENDA

2511/1 Apologies

- i) Apologies for absence, if any

2511/2 Declaration of interest

- a.) Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. **COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**
- b.) For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution

2511/3 Parish Council Standing Orders to be suspended to allow members of the public and press to make comments and representations for a period of 15 minutes.

2511/4 Adoption of the minutes

- a) To agree the minutes from the Parish Council Meeting in October 2025

2511/5 Ward Councillors update

To receive an update from the Ward Councillors

2511/6 Planning

- i) To note there are no new planning applications
- ii) To discuss and agree any delegated powers to the Clerk relating to planning applications

2511/7 Correspondence

- a) To note any correspondence received prior to the meeting and agree any actions
- b) To note any correspondence received after the circulation of the agenda and agree any actions
- c) To note the Humber Carbon Capture Pipeline Statutory Consultation Community Event on Friday 14th November 3pm-7pm at South Killingholme Community Centre

2511/8 Financial matters:

- I. Schedule of Payments – to agree the schedule of payments for November
- II. To note the Income and expenditure for October
- III. To receive an update on the VAT position including any refund and further action
- IV. To discuss and agree actions relating to a high interest account with CCLA with 4% interest and one day notice for withdraw for ear-marked reserve
- V. To receive an update on the Community Funding for the Community Centre Roof
- VI. To receive an update on potential funding for the perimeter fence at the Community Centre
- VII. To discuss any actions relating to a Music Festival SKNPC – PRSPPL licence
- VIII. To discuss and agree quotes received for street furniture
- IX. To discuss and agree actions relating to PAT testing and Fire Extinguisher servicing
- X. To consider if the Parish Council wishes to buy in to Worknest at £1900 per year for HR advice
- XI. To discuss and agree the budget for 2026-2027

2511/9 Community Centre

- I. Community Payback update
- II. Clothes bank update
- III. Continued vandalism update including crime reference DP-4632-25-1616-01
- iv. Booking update
- v. To discuss and agree the response from Quickline for all-over coverage

2511/10 Parish matters

- I. Maintenance in village including Footpaths, verges, roads potholes
- II. Feedback from outside organisations: CAG, NATs, NLAG, SKNPC
- III. Police reports – to discuss and agree action on any antisocial behaviour and criminal behaviour
- IV. Village sign – to receive an update on the village sign
- V. Village noticeboard – to receive an update on the village sign
- VI. Christmas Trees – to receive an update and agree actions relating to the Christmas Trees
- VII. Woodland Trees Trust – to discuss and agree actions relating to the free tree packs available of 15, 30, 105 or 420 saplings in a Wild Harvest Pack 20-60cm tall

2511/11 Parish Council updates

- I. Feedback from outside organisations: CAG, NATs, NLAG, SKNPC
- II. Police reports – to discuss and agree action on any antisocial behaviour and criminal behaviour

2511/12 Asset Register

- i) To discuss the Asset Register and see if it meets the criteria for compliance by answering the following questions and agreeing any actions as necessary:
 - a) Is the Asset Register up to date?
 - b) Is there a minimum value threshold for capitalising assets?
 - c) Does the Asset Register include all assets above threshold?
 - d) Are all assets valued consistently eg purchase value and current value?
 - e) Does each asset include all essential fields eg ID, date acquired, cost, exact location, purpose, interest, condition?
 - f) Does the RFO formally have responsibility for maintaining the Asset Register?
 - g) Do you physically verify all assets at least annually?
 - h) Are safety inspections carried out?
 - i) Is there a maintenance schedule of assets?
 - j) Is the asset register reviewed against insurance schedules eg insurance values checked and reconciled?
 - k) Are asset disposals properly authorised?

- ii) From the agenda item i) above, does the Parish Council agree to formally adopt the Scribe Free template?

2511/13 Agenda items for the next meeting

2511/14 Date and time of next meeting