

**Minutes of the Meeting of South Killingholme Parish Council held on Monday 2<sup>nd</sup> September 2024, commencing at 6.30pm at the Community Centre, Moat Lane, Sth. Killingholme.**

Present: Chair: Cllr Evans, Vice Chair Cllr Robinson, Cllr Hull, Cllr J. Hesketh, Cllr K. Hesketh, Cllr Oldfield, Cllr F Coxon, Cllr L Coxon, Cllr Price, Cllr White

Clerk: Hannah Hepworth

0 members of the public

**2409/1 Apologies**

Apologies were received and accepted from David Wells, Peter Clark, Richard Hannigan

**2409/2 Declaration of interest**

- a.) Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS  
None
- b.) For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution  
None

**2409/3 Parish Council Standing Orders to be suspended to allow members of the public and press to make comments and representations for a period of 15 minutes.**

Cllr Hesketh stated that a Cllr used an expletive after the meeting and named the Councillor. Cllr F Coxon left the meeting. The Clerk stated this was not the forum for this and should go through Democratic Services if a Councillor has an issue with the conduct of another councillor.

**2409/4 Adoption of the minutes**

**Proposed: Cllr Oldfield, Seconded: Cllr Robinson**

- l) **Resolved:** The minutes from the ordinary Parish Council Meeting in July 2024 - unanimous

**2409/5 Ward Councillors update**

No ward councillors were present

**2409/6 Planning:**

- i) It was noted there are no new planning applications

**2409/7 Correspondence**, circulated by e-mail.

- I. Reduction in the number of councillors was noted and the change of the Parish Boundaries; concern was raised about the pub no longer being in the village and the Parish Field which is leased.
- II. To agree a response to the Humber Carbon Capture Pipeline Project, circulated by email - no issues – respond and say that we are happy with the field being surveyed

**2409/8 Financial matters:**

- I. The Bank Reconciliation was received and it was confirmed the month end tallies with the bank statement
- II. **Proposed: Cllr Hall , Seconded: Cllr L Coxon**  
**Resolved:** The Schedule of Payments for September were agreed - unanimous
- III. The income and expenditure for July and August was noted
- IV. It was confirmed that South Killingholme Parish Council is a sole managing trustee.

#### **2409/9 VAT update**

- i. It was noted that SKPC has moved from 1 April 2024 to the Annual Reporting Scheme
- ii. VAT to be claimed needs to be done through the Government Gateway. The Code is going to a mobile phone ending in 315. Therefore have had to reset the government gateway login by means of a letter to HMRC explaining the situation

#### **2409/10 Internal audit recommendations:**

- a) Policies:
  - i) To approve the debt control policy – rolled over to next meeting
  - ii) To approve the council's Publication Scheme – rolled over to next meeting
- b) To consider the use of gov.uk email addresses for Councillors

The initial creation of the email accounts would be £108 (inc. VAT). The Clerk was instructed to find out the gov.uk cost

#### **2409/11 Community Governance Review**

- a) The Community Governance Review consultation to be held on TUESDAY 24 SEPTEMBER 2024 commencing at 3:00 pm at the BAYSGARTH COMMUNITY HUB, BRIGG ROAD, BARTON, DN18 5DU, concluding at 7pm was noted. This is a "drop-in" event with no appointments necessary.
- b) The boundary proposal for the Parish and the implications this has on Sandpit Lease was discussed. Concerns were made about the pub no longer being in the village and that it was bequeathed in a will

#### **2409/12 Community Centre**

- I. Bar Staff recruitment update - 2 members of staff have been appointed on a zero hours contract. They have been given the information for payroll
- II. Community Payback update – continues to go well although have been holiday
- III. Clothes bank update – poor update - £2 and £6 for the last two months. Dianne to put on Facebook.

IV. Continued vandalism update – bench has been vandalised

**2409/13 Parish matters**

- I. Maintenance in village including Footpaths, verges, roads potholes  
Greengate Lane – needs resurfacing – Dianne to contact Highways again regarding pavement and road
- II. Feedback from outside organisations: CAG, NATs, NLAG - none
- III. Police reports – to discuss and agree action on any antisocial behaviour and criminal behaviour – no reports
- IV. Village signs – to receive an update on the village signs – no update – The Clerk was instructed to chase this
- V. Website update – no update
- VI. Future plans/projects/events - to discuss and agree any future plans, projects and events and agree the actions required for moving forward with these with agreed timescales

**Proposed: Cllr Hull, Seconded: Cllr Haigh**

**Resolved:** Clerk to write a letter to NLC (Lesley Potts) regarding the play park taking a year to sort the lease – unanimous

Issues around the lack of community spirit, democracy – we are here to represent of the village we are not representing the views of the community and a strategic plan.

A Christmas lights competition was discussed – Cllr Haigh to explore this

The Clerk was instructed to send thank you letter to Blossom Way for the chairs and tables

**2409/14 Agenda items for the next meeting**

Strategic plan

Traffic light sequence

**2409/15 Date and time of next meeting**

7<sup>th</sup> October 6.30pm

**2407/16** There were no members of the public and press to leave for the Council Private session.

**2407/17** Items of a confidential nature

- 1) To receive any items of a confidential nature – none

2) To discuss the contract of the cleaner and any current success / issues

The cleaner has successfully completed her probation period. The Cleaner has been off sick for one week, self-certification with a serious health issue. She has returned to work on light duties this week – she's contracted and could have taken far longer for recovery with contract stating sick pay.

Meeting close: 19:40