

To: Each member of the elected Parish Council, North Lincolnshire Ferry Ward Councillors, Parish Noticeboard

**You are hereby invited to attend the Meeting of South Killingholme Parish Council which will be held on Monday 2nd September 2024, commencing at 6.30pm at the Community Centre, Moat Lane, Sth. Killingholme.**

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing. This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

#### **Public Participation**

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items raised that relate to an agenda item will be discussed by Councillors at the relevant point; the public should note that decisions not on the agenda are unable to be resolved by the council until the following meeting if the council agree them as future agenda items in this meeting.

Yours faithfully

Hannah Hepworth

Dated: 28/08/24

#### **AGENDA**

##### **2409/1 Apologies**

- i) Apologies for absence, if any

##### **2409/2 Declaration of interest**

a.) Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS

b.) For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution

**2409/3 Parish Council Standing Orders to be suspended to allow members of the public and press to make comments and representations for a period of 15 minutes.**

##### **2409/4 Adoption of the minutes**

- l) To agree the minutes from the ordinary Parish Council Meeting in July 2024

##### **2409/5 Ward Councillors update**

To receive an update from the Ward Councillors

#### **2409/6 Planning:**

- i) To note there are no new planning applications
- ii) To discuss any applications submitted between the date of the agenda being circulated and the date of the meeting

#### **2409/7 Correspondence**, circulated by e-mail.

- I. To note any correspondence and agree any actions
- II. To agree a response to the Humber Carbon Capture Pipeline Project, circulated by email

#### **2409/8 Financial matters:**

- I. Bank Reconciliation – agree the month end tallies with the bank statement
- II. Schedule of Payments – to agree the schedule of payments for September
- III. To note the Income and expenditure for July and August
- IV. To discuss the query from the AGAR and the response:  
Please confirm whether South Killingholme Parish Council is a sole managing trustee.

#### **2409/9 VAT update**

- i. To note that SKPC has moved from 1 April 2024 to the Annual Reporting Scheme
- ii. To receive an update on the VAT to be claimed

#### **2409/10 Internal audit recommendations:**

- a) Policies:
  - i) To approve the debt control policy
  - ii) To approve the council's Publication Scheme
- b) To consider the use of gov.uk email addresses for Councillors  
The initial creation of the email accounts would be £108 (inc. VAT).

#### **2409/11 Community Governance Review**

- a) To note the Community Governance Review consultation to be held on TUESDAY 24 SEPTEMBER 2024 commencing at 3:00 pm at the BAYSGARTH COMMUNITY HUB, BRIGG ROAD, BARTON, DN18 5DU, concluding at 7pm. This is a "drop-in" event with no appointments necessary.
- b) To discuss the boundary proposal for the Parish and the implications this has on Sandpit Lease

#### **2409/12 Community Centre**

- I. Bar Staff recruitment update
- II. Community Payback update
- III. Clothes bank update
- IV. Continued vandalism update

#### **2409/13 Parish matters**

- I. Maintenance in village including Footpaths, verges, roads potholes

- II. Feedback from outside organisations: CAG, NATs, NLAG
- III. Police reports – to discuss and agree action on any antisocial behaviour and criminal behaviour
- IV. Village signs – to receive an update on the village signs
- V. Website update – to receive an update from the Clerk
- VI. Future plans/projects/events - to discuss and agree any future plans, projects and events and agree the actions required for moving forward with these with agreed timescales

**2409/14 Agenda items** for the next meeting

**2409/15 Date and time of next meeting**

**2407/16** Members of the public and press will be asked to leave for the Council Private session.

**2407/17** Items of a confidential nature

- 1) To receive any items of a confidential nature
- 2) To discuss the contract of the cleaner and any current success / issues